

CITY OF WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT AGENDA

JANUARY 13, 2021

5:00 P.M. – REGULAR MEETING

Pursuant to Governor Newsom's Executive Orders N-25-20 and N-29-20, the City Council/ Cemetery District Meeting will be conducted electronically via video and teleconferencing.

Join Zoom Meeting:

<https://us02web.zoom.us/j/84801699357>

OR

Dial in: 1 (669) 900 6833 | Webinar ID: 848 0169 9357



Dustin Nigg, Mayor/Chair, District 2
Ben J. Benoit, Mayor Pro Tem/Vice Chair, District 1
Bridgette Moore, Council Member/Trustee, District 4
Joseph Morabito, Council Member/Trustee, District 3
Marsha Swanson, Council Member/Trustee, District 5

Gary Nordquist
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

The City Council/ Cemetery District Meeting will be conducted electronically via video and teleconferencing pursuant to the provisions of the Governor's Executive Order N-29-20

The City of Wildomar encourages your participation in the meeting; however, in order to minimize the spread of the COVID-19 virus, this meeting is being conducted utilizing video and teleconferencing. The City Council Chambers will not be open to the public. The public may view the meeting on television and/or online and may participate via ZOOM Webinar Videoconferencing.

You may view the Regular Session meeting live on the City of Wildomar's website at <http://www.cityofwildomar.org> or on cable TV through Frontier Channel 36 or AT&T channel 99. To view from the website, select the live stream link on the top of the front page.

Instructions for Electronic Participation

If you would like to make a public comment and/or a comment on a specific agenda item, please follow the following instructions:

1. Before joining the call, please silence your other communication devices such as your cell or desk phone. This will prevent any feedback or interruptions during the meeting.
2. Log in or call into ZOOM via desktop/laptop, smartphone or telephone. You must download the ZOOM app to access the link from an Apple smartphone or IPAD.

Please Note: During the meeting all participants video will be turned off during the entire meeting and you will be placed on Mute by the host. You will not be able to mute or unmute your lines manually. The host will unmute your line when you are called to speak.

3. During Public Comment not on the Agenda and after each Agenda Item, the Mayor will announce Public Comment. If you would like to speak, please raise your hand virtually to be placed in the queue.

When your name or the last 3 digits of your phone number are called, the host will unmute you. Public Comments will be limited to 3 minutes or such other time as the Council may provide.

Directions to virtually raise hand on a DESKTOP/LAPTOP:

- At the bottom of the list, please click on the grey "Raise Hand" button.

Directions to virtually raise hand on a SMARTPHONE:

- Look for the “**Raise Hand**” button on the screen and click the button.

Directions to virtually raise hand on a TELEPHONE line only:

- **Dial *9** on your keypad to signal that you would like to comment. When the Host unmutes you, **Dial *6** to unmute.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the City Clerk's Office at 951-677-7751 x210.

The City of Wildomar thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.

NOTICE: City Council meetings may be live-streamed, photographed and/or videotaped. Participation at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

CALL TO ORDER – REGULAR SESSION - 5:00 P.M.

ROLL CALL

FLAG SALUTE

PRESENTATIONS

1. Acknowledgement to Bridgette Moore, Mayor Pro Tem for 2020
2. Acknowledgement to James (Tony) Fennell, President, C4 Planning Solutions, LLC
3. Acknowledgement to Kristina McCary, President, F2 Systems, LLC
4. Employee 10 Year Service Acknowledgement - Janet Morales

DEPARTMENT REPORTS

1. Police Department Report Update

PUBLIC COMMENTS

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

COUNCIL COMMUNICATIONS

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Staff recommends that the City Council approve the reading by title only of all ordinances on this agenda.

1.2 Minutes- December 09, 2020 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the minutes as presented.

1.3 Warrant and Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

1. Warrant Register dated 12-03-2020 in the amount of \$178,193.24;
2. Warrant Register dated 12-17-2020 in the amount of \$254,159.30;
3. Warrant Register dated 12-23-2020 in the amount of \$76,857.12;
4. Warrant Register dated 12-30-2020 in the amount of \$461,728.90;
5. Payroll Register dated 01-01-2021 in the amount of \$129,167.33.

1.4 Treasurer's Report

RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for November 2020.

1.5 2nd Reading of Ordinance No. 193 – Culture Cannabis Club Development Agreement

RECOMMENDATION: The Planning Commission recommends that the City Council take the following actions:

1. Adopt an Ordinance entitled:

ORDINANCE NO. 193

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A CATEGORICAL EXEMPTION IN ACCORDANCE WITH SECTION 15301 (CLASS 1) OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA), AND APPROVING DEVELOPMENT AGREEMENT NO. 20-0078 TO ESTABLISH A RETAIL CANNABIS BUSINESS WITHIN AN EXISTING 1,440 SQUARE-FOOT RETAIL LEASE SPACE WITHIN THE C-1/C-P ZONE LOCATED AT 33980 MISSION TRAIL, SUITE #A (APN: 366-160-070)

1.6 2nd Reading of Ordinance No. 194 – Authentic Wildomar Cannabis Development Agreement

RECOMMENDATION: The Planning Commission recommends that the City Council take the following actions:

1. Adopt an Ordinance entitled:

ORDINANCE NO. 194

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A CATEGORICAL EXEMPTION IN ACCORDANCE WITH SECTION 15301 (CLASS 1) OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA), AND APPROVAL OF DEVELOPMENT AGREEMENT NO. 20-0081 TO ESTABLISH A RETAIL CANNABIS BUSINESS WITHIN AN EXISTING 2,500 SQUARE-FOOT RETAIL LEASE SPACE (WILDOMAR SQUARE) WITHIN THE C-P-S ZONE LOCATED AT 36330 HIDDEN SPRINGS ROAD, SUITE #B & C (APN: 380-110-056)

1.7 Planning Commissioner Appointments (Nigg & Moore)

RECOMMENDATION: Staff recommends that the City Council ratify Mayor Nigg and Council Member Moore's nominations to reappointment their current Commissioners (Banks and Lloyd) to serve on the Planning Commission for another term.

1.8 Cooperative Funding Agreement with the Elsinore Valley Municipal Water District (EVMWD) for the Bundy Canyon Road Improvement Project - Segment 1 (CIP 026-1)

RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to execute a cooperative funding agreement with the Elsinore Valley Municipal Water District (EVMWD) for a contribution not to exceed the amount of \$59,226.00 for the improvement of water service facilities to be performed during the construction phase of the Bundy

Canyon Road Improvement Project - Segment 1 (CIP 026-1).

2.0 PUBLIC HEARINGS

2.1 Currnt Veterans Wildomar South, Inc. Cannabis Proposal (PA 20-0084): A proposal to establish a retail cannabis business in the located at 32475 Clinton Keith Road, Suite #104-A & B (Bear Creek Plaza)

RECOMMENDATION: The Planning Commission recommends the City Council take the following actions:

1. Adopt a Resolution entitled:

RESOLUTION NO. 2021 - ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A CATEGORICAL EXEMPTION IN ACCORDANCE WITH SECTION 15301 (CLASS 1) OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA), AND APPROVING CONDITIONAL USE PERMIT NO. 20-0084, SUBJECT TO CONDITIONS, TO ESTABLISH A RETAIL CANNABIS BUSINESS WITHIN AN EXISTING 3,161 SQUARE-FOOT RETAIL LEASE SPACE LOCATED IN THE BEAR CREEK PLAZA AT 32475 CLINTON KEITH ROAD, SUITE #104-A & B (APN: 366-140-007)

2. Introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A CATEGORICAL EXEMPTION IN ACCORDANCE WITH SECTION 15301 (CLASS 1) OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA), AND APPROVING DEVELOPMENT AGREEMENT NO. 20-0084, SUBJECT TO CONDITIONS, TO ESTABLISH A RETAIL CANNABIS BUSINESS WITHIN AN EXISTING 3,161 SQUARE-FOOT RETAIL LEASE SPACE IN THE BEAR CREEK PLAZA LOCATED AT 32475 CLINTON KEITH ROAD, SUITE #104-A & B (APN: 366-140-007)

3.0 GENERAL BUSINESS

3.1 COVID-19 Update

RECOMMENDATION: Staff recommends that the City Council receive and file the COVID-19 Update and provide direction as desired.

3.2 FY 2020-21 Mid-Year Budget Report

RECOMMENDATION: Staff recommends that the City Council review and consider approval of the Fiscal Year 2020-21 Mid-Year Budget Report, and adopt a Resolution entitled:

RESOLUTION NO. 2021 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AUTHORIZING AMENDMENTS TO THE FY 2020-21
BUDGETED REVENUES AND EXPENSES

3.3 Minimum Hourly Wage Updates to the Position Classification, General Salary Schedules, and Associate Engineer Classification Description

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2021 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, UPDATING THE POSITION CLASSIFICATION
SCHEDULE, THE GENERAL SALARY SCHEDULE RESULTING FROM
THE INCREASE TO MINIMUM HOURLY WAGE RATE, AND
APPROVING THE ASSOCIATE ENGINEER POSITION
CLASSIFICATION DESCRIPTION

3.4 Allocation of Non-Profit Replacement Funding for Fiscal Year 2020/2021

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2021 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AUTHORIZING THE BUDGETED ALLOCATION OF
\$17,500 FOR NON-PROFIT/CDBG REPLACEMENT FUNDING FOR
FISCAL YEAR 2020/2021

CITY MANAGER REPORT

FUTURE AGENDA ITEMS

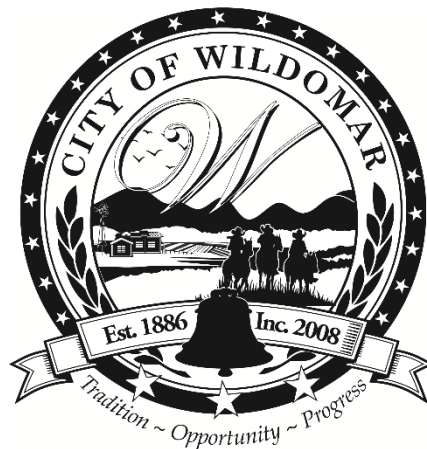
Title- Councilmember-Anticipated Date

1. Fireworks Ordinance - Morabito – February 2021
2. Juneteenth and other recognized Holidays – February 2021

2. Multi-Family Parking - Moore – April 2021
3. Graffiti Abatement – Morabito – May 2021
4. False Fire Alarm regulations- Morabito – April 2021
5. Wildomar Beautification Committee – Moore – April 2021
6. Beautification on ramp/off ramp- Nigg – TBD
7. Memorial Benches at the Parks – Moore - TBD

ADJOURN THE CITY COUNCIL MEETING

In accordance with Government Code Section 54952.3, I, Janet Morales, City of Wildomar City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.



Dustin Nigg, Chair
Ben J. Benoit, Vice Chair
Bridgette Moore, Trustee
Joseph Morabito, Trustee
Marsha Swanson, Trustee

Gary Nordquist
General Manager

Thomas D. Jex
District Counsel

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes – December 09, 2020 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as presented.

4.2 Warrant Register

RECOMMENDATION: Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 12-17-2020 in the amount of \$16,689.38;
2. Warrant Register dated 12-23-2020 in the amount of \$70.00;
3. Warrant Register dated 12-30-2020 in the amount of \$714.50.

4.3 Treasurer's Report

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Treasurer's Report for November 2020.

5.0 PUBLIC HEARINGS

There are no items scheduled.

6.0 GENERAL BUSINESS

There are no items scheduled.

GENERAL MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN THE WILDOMAR CEMETERY DISTRICT

REPORTS: All agenda items and reports are available for review at City Hall, 23873 Clinton Keith Road and on the City's website at the following address: http://www.cityofwildomar.org/government/agendas___minutes. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available by appointment for public inspection at City Hall during regular business hours.

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751.

I, Janet Morales, Wildomar City Clerk, do certify that within 72 hours of the meeting, a true and correct copy of this agenda was posted at Wildomar City Hall, 23873 Clinton Keith Road and on the City's website at www.cityofwildomar.org.



Janet Morales
City Clerk

Dated: January 8, 2021